

Trauma Informed Coaching Certification

evolve ● awaken ● grow



contract & waivers

ENROLLEE

Title

First Name

Last Name

Date of Birth (mm/dd/yyyy)

Nationality

Address

City

Province/State

Postal Code/Zip Code

Country

Phone

Cellular

E-mail

EMERGENCY CONTACT

First Name

Last Name

Relationship

Phone

E-mail

CONTRACT INFORMATION

DELIVERY METHOD

The Trauma Informed Coaching Basics is an eight (8) day commitment with eight (8) days of online training from 9:00 am - 12:00 pm (each class day) and is being conducted in English. The Trauma Informed Coaching Certification is a fifteen (15) day commitment with fifteen (15) days of online training from 9:00 am - 12:00 pm (each class day) and is conducted in English. Attendees are required to attend 70% of online days outlined in this agreement and to complete the assigned homework as well as pass the final exam in order to be granted the Completion Certification. MTHS has the right to postpone classes when minimum numbers of students have not been met. This is to ensure the quality of the students learning in the richest environment.

COURSE MATERIAL

All attendees will receive a Manual/Workbook for class note taking and reviewing.

BASIC & ADVANCED PAYMENTS

By signing this contract the enrollee will be enrolled in this course and will agree to the following fees in Canadian currency; *(please check all that apply to you)*.

- Trauma Informed Coaching Basics**
- Early Enrolment Dates cost is **\$1,450.00 + applicable taxes**
- Regular Enrolment Dates cost is **\$1,599.00 + applicable taxes**
- Payment plan options 3 months divide cost plus **\$99.00**

Date

- Trauma Informed Coaching Certification**
- Early Enrolment Dates cost is **\$2695.00 + applicable taxes**
- Regular Enrolment Dates cost is **\$2,950.00 + applicable taxes**
- Payment plan options 3 months divide cost plus **\$99.00**

Date

Payment in full is required in order to secure enrollment in the above mentioned course and must be received not later than thirty (30) days prior to the beginning of the course training. Enrollees may pay either by e-transfer Visa, Master Card, America Express via Paypal. An invoice is sent after your contract has been returned to susan@movingthehumanspirit.com.

CONTRACT INFORMATION

REFUNDS & CANCELLATION

The refund and cancellation schedule is as follows: Sixty (60) days prior to the beginning of class 15% is refunded, forty-five (45) days prior to the beginning of class 8% is refunded, thirty (30) days prior to the beginning of class no refund will be given.

Attendees who have enrolled in the course and choose not to attend while the course is being conducted, will not be entitled to any amount of the funds they have paid to MTHS and the attendee will be marked as absent/incomplete and will not be eligible for certification in the course.

Attendees who have any enrolment concerns must discuss and resolve those concerns before attending the course. Once the course has commenced we will not be able to address enrolment concerns until after its completion. And at which point we may or may not be able to resolve such concerns that have gone unstated and this may result in the attendee not being eligible for certification at the discretion of MTHS.

If for some unforeseen circumstances or acts of nature outside of MTHS's control the course is cancelled, attendees will be refunded the full amount that they paid for the course in Canadian currency.

CONFIDENTIALITY

Attendees recognize by enrolling and attending this course that it is being conducted in a respectful and safe environment. That each attendee is participating in a personal and private experience. That all attendees are entitled to respect and confidentiality within the confines of the online class environment. That all comments, experiences, personal stories or information will not be shared outside of the online class environment.

CONDUCT

By signing this contract and as an attendee of the course, I agree to all that it states herein and will be bound by the terms and agreements of this contract. I enter this contract as a professional with the intent to learn, engage and participate openly where I see fit. I will honor and respect each attendee as I would want to be honored and respected. I will hold in strictest of confidence that information shared by and for my further learning experience and understanding.

LIABILITY WAIVER

MOVING THE HUMAN SPIRIT (MTHS)

The contents of this Course - including all information whether in e-mails, printed form in the Welcome Package and Student Manual or audio in live class training are for informational purposes only and are not intended to be a substitute for professional medical advice, diagnosis, or treatment. Always seek the advice of your physician and other personal qualified health providers with any questions you may have regarding a medical and health condition.

I HEREBY AGREE TO THE FOLLOWING

I am participating in the **TRAUMA INFORMED COACHING BASIC OR/AND CERTIFICATION**

course during which I will receive information and instruction about how to coach trauma clients. I represent and warrant that I have no physical or mental health condition that would prevent my safe participation in these classes.

By signing this Waiver, I (student at MTHS), acknowledge that I am in good health and in proper physical and mental condition to participate in this course, and I assume all risk, and take full responsibility; waiving any claims of personal injury, disability, sickness, loss or damage to person or property inherent in, and/or in any way connected with participating in these classes at the facility or on-line, or unforeseeable mental, emotional, or physical challenge or disease associated with said classes, as taught by MTHS.

I knowingly, voluntarily, and expressly waive any claim I may have against the representatives of MTHS and the **TRAUMA INFORMED COACHING COURSES**, the class facilitators,

the owners, or the leaseholder of the building (if in person) for injuries or damages that I may sustain as a result of participating in courses.

I knowingly understand that working with trauma topics and developing coaching practice skills could effect the mental, physical and emotional state or bring up unpleasant memories.

I understand I am recommended to be able to manage selfcare as my knowledge unfolds while working with the materials and techniques of trauma coaching and take full ownership for my participation.

I certify that I have read and fully understand all the consent and release forms provided in this contract, and that all questions pertaining to this consent have been answered to my satisfaction.

Please e-mail your signed forms to susan@movingthehumanspirit.com

Student Signature

Name Printed

Date

CONSENT PHOTO/MEDIA

CONSENT TO PHOTOGRAPHY/ VIDEO PHOTO/VIDEO RELEASE AUTHORIZATION

I, the undersigned, give permission to Moving the Human Spirit (**referred to as MTHS from this point on**), and/or parties designated by MTHS to photograph/video me and use such photograph(s)/video(s) in all forms of media, for any and all promotional purposes including advertising, display, audiovisual, exhibition or editorial use.

YES

NO

I further consent to the use of my name in connection with the photograph(s)/video(s) if needed by MTHS and/or parties designated by MTHS.

I understand and agree that I will not receive any payment for my time or expenses or any royalty for the publication of the photograph(s)/video(s) or the use of my name and I hereby release MTHS and/or any parties designated by MTHS from any such claims.

PROPRIETARY INFORMATION

PROPRIETARY/MANUAL/INFORMATION/IDEA'S ACKNOWLEDGED AGREEMENT

Proprietary Information: I understand that the information being delivered by MTHS in the Trauma Informed Coaching program, be it spoken, written or visually displayed, remains the sole property of MTHS. I understand that the information delivered in above said forms is comprised of intellectual property of MTHS. I agree to not copy, duplicate or make the same, and I agree to not share, display or giveaway any information without permission of MTHS.

YES

NO

I agree I will not use the information in any way that would conflict with the confidential and proprietary of the information except for my personal use as a coach. I will not resell, copy, distribute, modify for my own intended commercial use or intention.